

Job Posting

Date Posted: October 24, 2018

Who We Are: The Nechako Valley Exhibition Grounds is a year-round agricultural facility five minutes from downtown Vanderhoof. The Grounds consist of an indoor and outdoor riding arena, horse boarding pens and stalls, as well as numerous outbuildings and lawns. Our main operations include hosting the annual Nechako Valley Exhibition (Fall Fair), providing a quality all-season equestrian facility, and facilitating a variety of events throughout the year.

Job Description: We are now accepting applications for the position of groundskeeper. The successful applicant will work under the direction of the Administrator and Board of Directors to maintain a clean, safe, and attractive facility.

Availability: 10-15 hours per week (fall, winter, spring) and 30-40 hours per week (summer)

Skills: Experience operating tractor and Bobcat preferred; physical fitness, ability to perform manual labour; ability to take instruction; Class 5 Drivers License and own reliable vehicle.

General Duties:

- Buildings maintenance: carpentry, painting, landscaping, harrowing arena ground, greasing stall and pen doors/gates, changing light bulbs
- Janitorial services: cleaning and re-stocking washrooms regularly; garbage removal
- Machine maintenance: checking oil, tires, greasing, fueling, air filters
- Using Bobcat to clean out pens, keep manure piles pushed up. Snow removal in the winter.
- General arena maintenance including occasional cleaning of stalls, shoveling out round pen and roping boxes, harrowing
- Event preparation i.e. moving tables and chairs, set up and take down
- Landscaping duties: operating ride-on mower, weeding, weed whacking, planting flowers, watering, putting out picnic tables, garbage cans
- Equipment and tools maintenance
- Keeping janitor/tool rooms and work areas tidy and maintained
- Collecting water samples as required
- Other related duties as required to maintain facility

Please submit resumé along with two references by November 2nd to:

Nechako Valley Exhibition Society, PO Box 863, Vanderhoof BC V0J 3A0

E-mail: nechakoexsociety@outlook.com

Phone: (250) 567-3011

Thank you to all who apply. Only applicants who have been selected for an interview will be contacted.